# MassACA.org Waiting List Guidance

## Waiting List Basics: How does it work?

If insufficient capacity is available to accommodate an Application for Cap Allocation (ACA) for a proposed Facility, then that Facility's ACA will be added to a Waiting List for the applicable Net Metering Cap. As unallocated capacity becomes available, facilities on the Waiting List will be offered Cap Allocations based on priority.

### Priority within the Waiting List

Priority on the Waiting List is determined by the date and time an ACA is submitted to the Administrator for review, with those applications submitted first holding highest priority. Offers of partial Cap Allocations will be provided to the Facility with an ACA holding first priority. The Facility with first priority may choose to decline an offer of a partial Cap Allocation and remain on the Waiting List; in which case, the Cap Allocation is then offered to the Facility with the next highest priority, and so on.

### Operation of the Waiting List

The Administrator will review ACAs in order of receipt and determine if an application is complete or incomplete. Complete ACAs may remain on the Waiting List; incomplete ACAs will be notified of identified deficiencies and may resubmit an Application for Cap Allocation per Section 5(C) of the System of Assurance (Mass D.P.U. 23-20-C Attachment C, October 15, 2026).

If capacity becomes available, a Cap Allocation will be offered to the facility with highest priority, equal to or less than the amount of the original Cap Allocation requested. If the capacity offered is equal to the original Cap Allocation request, the applicant must accept the offer and pay the Reservation Fee within 15 business days. If the Host Customer does not accept the offer or does not pay the Reservation Fee within 15 Business Days, the ACA will be considered withdrawn and the Cap Allocation will be offered to the Facility with the next priority.

If the capacity offered is less than the capacity requested on the ACA, the Host Customer may:

1) Accept the lower Cap Allocation, pay the Reservation Fee *for the revised Cap Allocation*, and leave the Waiting List;
2) Accept the lower Cap Allocation and remain on the Waiting List until additional capacity becomes available. The Reservation Fee will be due at a later date when the applicant enters the reservation period; or
3) Reject the offer of the lower capacity and remain on the Waiting List. The available capacity will be offered to the next priority facility on the Waiting List.

#### Waiting List: Administrator Reports

The Administrator will maintain and provide to stakeholders with detailed tracking of the Waiting List for each Distribution Company, including information on:

- Applications for Cap Allocation received by the Administrator for review and capacity requests,
- Priority on the Waiting List, and
- Outcome of the review process (complete, incomplete).

## Waiting List Requirements: Quarterly Reports

Host Customers with a complete ACA and spot on the Waiting List must submit Quarterly Reports updating Facility status, per Section 6(B) of the System of Assurance (Mass D.P.U. 23-20-C Attachment C, October 15, 2026). If a Facility with a place on the Waiting List receives notice of Authorization to Interconnect from the Distribution Company, they must continue to provide Quarterly Reports until an offered Cap Allocation is accepted and Reservation Fee paid, or the ACA is withdrawn.

### Quarterly Reporting

Once a Facility is offered a Cap Allocation, or place on the Waiting List, a Quarterly Report must be submitted on each calendar quarter. Both HC Entity users and Representative linked to an ACA may submit Quarterly Reports.

- An unlimited number of Quarterly Reports may be submitted during a quarter, but at least one report must be received.
- Changes to Facility Design or equipment, Host Customer or Facility Ownership, or ***Net Metering Capacity*** must be reported.
- Special Public Facilities may submit non-ministerial permits and approvals during the first 9 months of the Reservation Period.

- Once the Facility receives ***Authorization to Interconnect*** from the Distribution Company, a final report is required. The Applicants must provide a PDF copy of their authorization, as well as confirm the as-built DC-STC capacity for the facility and the date the facility came online.
- Failure to file a ***Quarterly Report*** to the Administrator is grounds for loss of Cap Allocation or position on the Waiting List.

## Requests for Additional Capacity under Caps with a Waiting List

Per Section 8(B)(v) of the System of Assurance for Net Metering Eligibility (Mass D.P.U. 23-20-C Attachment C, October 15, 2026) requests for additional capacity are permissible as long as there is available capacity under the applicable cap and no other Host Customer Entity is on the applicable Waiting List. Host Customers who request an increased Cap Allocation must submit the same Certifications required in Section 4 with respect to the additional capacity.

**Cap Allocations allocated in Caps with an active Waiting List may not exceed the listed Cap Allocation. Any increase to the as-built size of a proposed facility jeopardizes the Cap Allocation.**

### Understanding Your Cap Allocation

Cap Allocations provided to proposed solar facilities authorize Net Metering Services ***up to the KW DC-STC capacity requested in an Application for Cap Allocation***. The ***Cap Allocation*** (or impact against the Cap) provided to solar facilities is calculated at 0.8 x KW DC-STC, per the Section 5(B) of the System of Assurance of Net Metering Eligibility, a value set by the Massachusetts Legislature.

- Cap Allocation: 0.8 x KW DC-STC
- Authorization To Build: KW DC-STC ($equal\ to \frac{Cap\ Allocation}{0.8}$).

Cap Allocations provided to proposed facilities utilizing other qualified technologies authorize Net Metering Services ***up to the KW AC capacity requested in an Application for Cap Allocation***.

- Cap Allocation: KW AC
- Authorization to Build: KW AC